

# Cabinet

## Minutes

Monday 2 November 2015

### **PRESENT**

Councillor Michael Cartwright, Deputy Leader  
Councillor Ben Coleman, Cabinet Member for Commercial Revenue and Resident Satisfaction  
Councillor Sue Fennimore, Cabinet Member for Social Inclusion  
Councillor Wesley Harcourt, Cabinet Member for Environment, Transport & Residents Services  
Councillor Lisa Homan, Cabinet Member for Housing  
Councillor Andrew Jones, Cabinet Member for Economic Development and Regeneration  
Councillor Vivienne Lukey, Cabinet Member for Health and Adult Social Care  
Councillor Sue Macmillan, Cabinet Member for Children and Education  
Councillor Max Schmid, Cabinet Member for Finance

### **82. MINUTES OF THE CABINET MEETING HELD ON 12 OCTOBER 2015**

#### **RESOLVED:**

That the minutes of the meeting of the Cabinet held on 12 October 2015 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

### **83. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Stephen Cowan.

### **84. DECLARATION OF INTERESTS**

There were no declarations of interest.

### **85. CORPORATE REVENUE MONITOR 2015/16 MONTH 5 - AUGUST**

#### **RESOLVED:**

1. To note the General Fund and HRA month 5 revenue outturn forecast.
2. To agree the proposed virements of £0.514m as detailed in appendix 10.

3. Overspending departments to agree updated proposals/action plans for bringing spend in line with budget.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**86. FUNDING APPROVAL FOR IMPLEMENTATION OF CLOUD-BASED PRODUCTIVITY AND COLLABORATION TOOLS (OFFICE 365)**

**RESOLVED:**

1. This report recommends the following costs from the IT Enablers Fund:
  - a) Implementing cloud-based collaboration tools using Office 365, at a tentative cost of £643,000 for Stages A, C and D, to be funded from the IT enablers budget;
  - b) Delegate funding approval decision for the Phase 3 project implementation to the Cabinet Member for Finance for all Stages; and,
  - c) Award of a contract for consultancy support by calling off from the CCS G-Cloud framework.
2. Separate papers will be brought forward for Stages B, E-H.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**87. TFL FUNDED ANNUAL INTEGRATED TRANSPORT INVESTMENT PROGRAMME 2016/17**

**RESOLVED:**

1. That approval be given to carry out feasibility design and consultation on projects C1 to C3, N1 to N3 and L1 to L2 (identified in the body of the report) at a total cost of £90,000 (approximately 15% of the total capital project cost, and all charged to the capital project) as set out in paragraphs 5.3 and 5.4 (forms part of the £1,796,000).
2. That authority be delegated to the Cabinet Member for Environment, Transport and Residents Services in consultation with the Director of Transport and Highways to approve the implementation of projects C1 to C3, N1 to N3 and L1 to L2 (identified in the body of the report) totalling £510,000 (forms part of the £1,711,000), subject to favourable outcome of public engagement and consultation.
3. That approval be given to utilise £500,000 to implement a borough wide 20mph speed limit, subject to separate cabinet approval as set out in paragraph 5.2 (forms part of the £1,796,000). Should cabinet not separately approve implementation of a borough wide 20mph speed limit authority is given to delegate the reallocation of this £500,000 to Cabinet Member for Environment, Transport and Residents Services in consultation with the Director of Transport and Highways
4. That approval be given to utilise £25,000 to undertake the pedestrian crossing study and a further £25,000 to the Fulham Palace Road study as set out in paragraph 5.3 (forms part of the £1,711,000).
5. That approval be given to complete the 2015/16 integrated transport capital projects at a cost of £179,000 as set out in paragraph 5.3 (forms part of the £1,796,000).
6. That approval be given to utilise £50,000 to enhance the TfL traffic signal modernisation programme in 2016/17 and £50,000 to enhance the council's own carriageway and footway planned maintenance programme in 2015/16 as set out in paragraph 5.5 (forms part of the £1,796,000)
7. That approval be given to deliver the Smarter Travel programme at a cost of £265,000, as detailed in paragraph 5.6 (forms part of the £1,796,000).
8. That approval be given to utilise £50,000 to develop the council's 2017/18 annual spending submission (charged to revenue) and to utilise £75,000 to contribute match funding for the Mayor's Air Quality Fund 2 as set out in paragraph 5.7 (forms part of the £1,796,000).
9. That authority be delegated to the Cabinet Member for Environment, Transport and Residents Services in consultation with the Director of

Transport and Highways to approve the implementation of the Local Transport Fund programme of £100,000, as detailed in paragraph 5.8.

10. That approval be given to place all works orders with one of the council's existing term or framework contractors; and in exceptional circumstances (where the council does not have the specific expertise) design work services through the London Borough of Ealing's framework consultants contract with Project Centre Limited.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**88. PARKING ON HOUSING ESTATES - CONSULTATION RESULTS**

**RESOLVED:**

1. To approve the introduction of TMOs on Clem Attlee, William Church, Lancaster Court, Sullivan Court and Barclay Close estates, acknowledging the stated preference on the majority of these estates for controls to be in place 24 hours daily, seven days per week.
2. To note that the TMOs will be aligned as a minimum to the CPZ hours of operation immediately adjacent to the estates, and residents advised accordingly.
3. To agree the phased implementation of four TMOs as follows:
  - Clem Attlee and William Church – January 2016
  - Sullivan Court and Lancaster Court – March 2016
4. To give delegated authority to the Cabinet Member for Housing, and the Cabinet Member for Environment, Transport & Residents Services to agree any changes to the above implementation schedule should this be required in response to changes to local parking stress on the above estates.
5. To give delegated authority to the Cabinet Member for Housing, and the Cabinet Member for Environment, Transport & Residents Services to review the outcome of the further engagement work for Edward Woods and Fulham Court Estates, and decide upon the options to be pursued and the timeline for implementation.

6. To note that implementation at Barclay Close will need to be aligned with the outcome at Fulham Court due to their proximity.
7. To approve a budget of £410,000 for the 7 estates, to be financed from the Housing Revenue Account (HRA).
8. To approve the commencement of Phase 2 of consultation as set out at Appendix 4, to commence January 2016.
9. To approve a budget of £45,000 to carry out the above consultation.
10. To note that should implementation of TMOs be agreed for Phase 2, subject to a further report being prepared for Cabinet, the costs of these are estimated at £420,000 from the HRA, subject to site survey.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**89. ADOPTION OF THE COUNCIL'S HOUSING ALLOCATION SCHEME, TENANCY STRATEGY AND HOME BUY ALLOCATION SCHEME**

**RESOLVED:**

That Members:

1. Adopt the Housing Allocation Scheme (Annex A); Tenancy Strategy (Annex B); Home Buy Allocation Scheme (Annex C).
2. Note the Equalities Impact Assessment (Annex D).

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**90. CONSULTATION ON PROPOSALS TO IMPROVE THE PRIVATE RENTED SECTOR**

**RESOLVED:**

1. To agree to consult Borough wide and cross-boundary on the proposed options.
2. To agree funding of up to £60,000 using existing capital funding for project management of consultation including the development of a cross boundary impact assessment.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**91. MULTIDISCIPLINARY FAMILY ASSESSMENT SERVICE - CONTRACT AWARD**

**RESOLVED:**

1. That approval be given to award the contract for a Multi-disciplinary Family Assessment Service to the Tavistock and Portman NHS Foundation Trust from 1<sup>st</sup> January 2016 to 31<sup>st</sup> December 2020 at an annual contract cost of £549,992 and a total contract cost of £2,749,960 if the full contract period of five years is utilised.
2. The London Borough of Hammersmith & Fulham will be liable for an annual contract cost of £274,996 and a total contract cost of £1,374,980 if the full contract period is utilised as its contribution to the total contract value.
3. That approval be given to enter into an Inter-Authority Agreement with Westminster City Council for the utilisation and management of the Multidisciplinary Family Assessment Service contract. The contract award is subject to Westminster City Council approving its contribution to the contract value, which will be an annual contract cost of £274,996 and a total contract cost of £1,374,980 if the full contract period is utilised.
4. That Cabinet give prior approval to delegate to the Cabinet Member for Children and Education the decision to increase or decrease the service

activity levels by up to 25% of the original specification if required following each Annual Review of the contract with a corresponding adjustment in the Contract Price up to a value of £1m, in line with 12.6.1 of the Council's Contract Standing Orders.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**92. THE DIRECT AWARD OF A CONTRACT FOR THE PROVISION OF SUPPORTED HOUSING SERVICES FOR HOMELESS PEOPLE WITH COMPLEX NEEDS AT 229 KING STREET TO ST MUNGO'S BROADWAY**

**RESOLVED:**

That retrospective approval be granted for a waiver from the Council's Contract Standing Orders (CSO's) of the requirement to seek competitive tenders and approve the direct award of the 229 King Street contract to the recommended organisation identified in the exempt report from 5 January 2016 to 30 September 2017.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**93. STATEMENT OF COMMUNITY INVOLVEMENT IN PLANNING: ADOPTION OF DOCUMENT**

**RESOLVED:**

1. That Cabinet adopt the revised Statement of Community Involvement in Planning (Appendix 2 of the report) as a local development document.

2. That Cabinet note that, the day after adoption of the SCI, officers shall make the SCI available for inspection. In addition, it shall be published on the Council's website for a period of no less than three months.
3. That Cabinet authorise officers to take all steps as required in accordance with the legislative provisions noted under Legal Implications.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**94. FORWARD PLAN OF KEY DECISIONS**

**RESOLVED:**

The Key Decision List was noted.

**95. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the remaining items of business on the grounds that they contain information relating to the financial or business affairs of a person (including the authority) as defined in paragraph 3 of Schedule 12A of the Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

**96. EXEMPT MINUTES OF THE CABINET MEETING HELD ON 12 OCTOBER 2015 (E)**

**RESOLVED:**

That the minutes of the meeting of the Cabinet held on 12 October 2015 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.



**97. MULTIDISCIPLINARY FAMILY ASSESSMENT SERVICE - CONTRACT AWARD : EXEMPT ASPECTS (E)**

**RESOLVED:**

That the recommendations contained in the exempt report be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**98. THE DIRECT AWARD OF A CONTRACT FOR THE PROVISION OF SUPPORTED HOUSING SERVICES FOR HOMELESS PEOPLE WITH COMPLEX NEEDS AT 229 KING STREET TO ST MUNGO'S BROADWAY : EXEMPT ASPECTS (E)**

**RESOLVED:**

That the recommendations contained in the exempt report be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

Meeting started: 7.00 pm  
Meeting ended: 7.10 pm

Chair .....